

# School Re-Entry Plan 2020-21

The Mission of the Northwest School District is to ensure all graduates/students are respectful, responsible, and resilient life-long learners ready for success in a complex and ever-changing world.

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#### **General Overview and Parameters**

The Northwest R-1 School District is offering the following guidance with regard to returning to school for the 2020 school year. While we will try our best to come back to school as normal as possible on August 26, we also have to follow the direction of the Jefferson County Health Department. This plan was developed collaboratively to address the academic as well as the social and emotional needs of our students and staff.

In May, six district task forces began planning for various scenarios to prepare for a return to school. Along with the task force work, surveys were sent to staff and parents to help inform the planning. This document is a culmination of the work and information collected in the Northwest District as well as guidelines established by local health and national authorities. This will continue to be a "working document" and is subject to change as new information is obtained and regulations evolve at local and regional levels.

The profound negative impact of loss of in-person schooling on the well-being of children has been well documented. While we are concerned about the physical health risks, we are equally concerned about the mental health risks associated with not reopening.

As a district, we will make every effort to provide a safe and healthy environment for our students and staff. However, **there are inherent risks** with participation in group activities during this time. Therefore, the District cannot guarantee that your child will not be exposed to the virus or those who may have been affected; but, as always, we will continue to prioritize the safety of your child.

COVID-19 is still here. It is still a threat, but it is a threat that we can live alongside with some adaptations. We have come a long way since our first case in March. As we learn more about the virus, we can make better decisions for our students and community.

- Operate "in-person" education while following Jefferson County Health Department guidance.
- Offer virtual education options.
- Use the following guidelines to develop individual building protocols to be released prior to the opening of school.
- Implement a daily self health screening for staff and students.
- Use physical distancing strategies with students and staff to the extent possible.
- Have procedures in place for staff or students when they become or are sick.
- Practice heightened cleaning and disinfecting applications.
- Continue to offer transportation, food service and before and after school care.
- Develop contingency plans to respond in case of another closure.

## Screening and Personal Protective Equipment (PPE)

#### **Screening - Staff**

#### The District will:

- Implement a self health screening for all staff reporting to work.
- Health data continues to reveal that adults are much more likely to spread the novel coronavirus than children, unlike other viruses (e.g. influenza) where children are more likely to transmit the virus to others. Therefore, school staff members should self-screen prior to reporting to work.
  - Has the staff member had
    - a fever or chills?
    - cough?
    - shortness of breath?
    - muscle pain?
    - sore throat?
    - loss of taste or smell?
    - nausea, vomiting, or diarrhea?
    - possible exposure to anyone with COVID-19?
  - If a staff member answers "Yes" to any of the screening questions, they should not report to work.

#### <u>Screening - Students</u>

- Require parents implement a health screening for all students reporting to school.
- The District will provide a protocol for parents to screen their children before sending to school. This will include screening questions similar to those administered to the staff.
  - Has the student had
    - a fever or chills?
    - cough?
    - shortness of breath?
    - muscle pain?
    - sore throat?
    - loss of taste or smell?
    - nausea, vomiting, or diarrhea?

- possible exposure to anyone with COVID-19?
- If a student answers "Yes" to any of the screening questions, he/she should not report to school.

## **FEELING SICK?**

If you or your child has any of these symptoms

Fever or Chills		Headache
Muscle or Body Aches		Cough
New Loss of Taste or Smell		Fatigue
Congestion or Runny Nose		Sore Throat
Nausea or Vomiting		Diarrhea
- Shortness of Breath or Diffic	olto B	roathina

## PLEASE STAY HOME

#### **Social Distancing**

Social distancing is the best preventative measure. Social distancing is attempting to avoid close contact or proximity to others. While social distancing of at least 6 feet is the public recommendation, it is recognized that this cannot be accomplished at all times, and distancing of at least 3 feet has been shown to reduce infections. While children are less likely to exhibit serious symptoms from COVID-19, social distancing helps prevent the spread to adults—especially those who may be at high risk. Please note that all individuals who spend more than 15 minutes within 6 feet of an individual who tested positive for COVID-19 will be asked to quarantine.

#### The District will:

- Establish social distancing protocols for various activities during the school day—classroom, cafeteria, gymnasium, playground, etc.
- Require classrooms to have accurate and updated seating charts.
- Establish a contained area (such as main entrance foyers) for parents when checking students in or out during the school day.
  - If others are waiting to check their student in, they should wait outside (in their vehicle if necessary) so there is a limited number of individuals in the contained area.
- Post reminder signs regarding best practices and/or establish hallway protocols.
- Discontinue allowing nonessential visitors into the school.
  - Individuals should not be allowed to visit classrooms. If visiting the school is necessary, they should remain in a contained area.
- Administer health screening questions before a vendor (food suppliers in food preparation areas, for example) is allowed into the school building.
  - Masks should be required for these individuals.
- Keep accurate records of anyone who has been inside a building in case an outbreak occurs to assist with contact tracing efforts.

#### **Face Coverings - Staff**

Face coverings are an important strategy to reduce transmission of the virus. We will require school staff members to wear face coverings when social distancing of at least six feet is not possible.

#### The District will:

- Require all staff members to use face coverings when social distancing is not possible.
- Provide all staff members access to face coverings or shields.
- Require other adults or visitors who are in the building to wear a face covering at all times.
- Instruct staff in the proper manner in which a mask should be worn.
  - Efforts should be made to destigmatize the wearing of face coverings to protect those individuals who need to wear one.

#### **Face Coverings - Students**

Face coverings are an important strategy to reduce transmission of COVID-19. For this reason, face coverings will be required when social distancing of at least six feet is not possible. We understand that there may be medical considerations or other circumstances that may exempt some from this requirement. We also recognize this could be more challenging for elementary students, and we will work to accommodate younger students and individuals on a case-by-case basis.

#### The District will:

- Require students to wear face coverings when social distancing is not possible.
- Provide all students access to face coverings or shields.
- Encourage students who are in a high risk group (previous health concerns, immune deficiency, etc.) to wear a face covering at all times.
- Instruct students in the proper manner in which a mask should be worn.
  - Efforts should be made to destigmatize the wearing of face coverings to protect those students who need to wear one.

#### **Gloves - Staff**

#### Gloves are not necessary or required for students

#### The District will:

- Provide gloves for health care workers, such as school nurses, who will be working with sick or individuals who are suspected to be sick.
  - A fresh pair of gloves should be worn when working with each new individual.
  - An individual should use hand sanitizer before putting on gloves and then once again after removing gloves.
- Require custodians to use gloves whenever cleaning.

### **Facilities, Sanitation, and Visitors**

#### **Hand Washing - Staff and Students**

#### The District will:

- Promote frequent hand washing.
- Recommend hand washing any time the face/mouth are touched.
- Post reminder signs regarding best practices.
- Provide hand sanitizer in classrooms and hand sanitizing stations throughout the building.

#### **Water Fountains - Staff and Students**

- Avoid groups congregating around water fountains.
- Only allow use of water fountains for filling water bottles.
- Post reminder signs regarding best practices.
- Increase the cleaning and sanitation of water fountains.

#### **Staff Restrooms**

#### The District will:

- Administer at least three deep cleanings a day and clean/wipe down high touch surfaces throughout the day.
  - High touch surfaces can transmit the disease but it's not a high instance.

#### **Student Restrooms/Usage**

#### The District will:

- Limit the number of students in the restroom.
- Administer at least three deep cleanings a day and clean/wipe down high touch surfaces throughout the day.
- Post reminder signs regarding best practices.
- Implement scheduled restroom breaks so each grade/class can go at a specific time and avoid mixing students from different classes.

#### **Cleaning and Disinfecting**

The Centers for Disease Control and Prevention (CDC) has provided guidelines regarding cleaning and disinfecting the buildings and other related areas.

#### The District will:

- Require the use of disposable gloves when cleaning and disinfecting.
- Conduct more frequent cleaning and disinfection based on the level of use.
- Clean and disinfect surfaces per CDC guidance.
- Eliminate non-essential furniture or items that cannot be easily sanitized.
- Provide supplies to all classrooms and offices so that high touch surfaces and objects (such as tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.) can be cleaned and disinfected regularly throughout the day.
- Utilize EPA-registered household disinfectants, properly diluted bleach solutions, or alcohol solutions with at least 70% alcohol.
- Utilize Electrostatic Sprayers to disinfect all areas of the school buildings.
  - Electrostatic Sprayers are utilized to dispense the sanitizer, which mists and fogs areas to be cleaned. These areas can then be ready for use within approximately 15 -20 minutes.

#### **Visitors**

#### The District will:

Discontinue allowing nonessential visitors into the school.

- Individuals should not be allowed to visit classrooms and should remain in a contained area if visiting the school is necessary.
- Administer health screening questions if a vendor (food suppliers to the food preparation areas, for example) is allowed into the school building.
  - Masks should be required for these individuals.
- Keep accurate records of anyone who has been inside a building in case an outbreak occurs to assist with contact tracing efforts.

## Services: Transportation, Food, and Lion Care

#### **Transportation**

#### The District will:

- Require students/families to pre-register for transportation.
- Assign seats to assist in mitigating transmission and contact tracing if necessary.
- Seat siblings attending the same school together whenever possible.
- Establish a protocol for loading and unloading of buses to minimize student contact. For example, loading the rear of the bus first.
- Establish cleaning protocols for sanitizing each bus in between routes...
- Require students to wear face coverings while being transported on the bus.
- Require bus drivers to wear face coverings.
- Encourage parents to transport students to and from school, if possible.
  - Individual schools will provide parents with private transportation information and procedures.

#### Food Service: Breakfast and Lunch

- Provide grab-and-go breakfast for secondary school students, which students will eat in their classrooms.
- Utilize the federal program "Breakfast in the Classroom" specifically for the elementary level. As part of the School Breakfast Program, elementary students will continue to receive free breakfast.
- Lunch will be in the cafeteria or expanded to other areas.
- Use signage and directional tape to promote physical distancing.
- Eliminate self-serving items (i.e. ketchup, silverware, napkins) and provide these as prepackaged items.
- Employ an alternate method for students to enter their ID number (swipe ID or cashier will enter it).

#### **Lion Care**

#### The District will:

- Promote a physically distant check in/out process...
- Utilize alternate spaces to physically distance when necessary.
- Utilize individual student baskets for their personal items.
- Increase outdoor play and activities/games that do not require physical contact (for example, Simon Says and Freeze Dance).
- Provide regular lessons on hand washing and sanitizing.
- Increase cleaning and sanitization process:
  - Eliminate toys that cannot be easily disinfected such as dolls and stuffed animals.
  - Sanitize toys in between student usage.

## **Health Concerns or Responding to an Illness**

#### When Someone Is Sick

We have a culture of working or going to school when one is sick. We must work towards changing that culture and require staff and students to stay home when they are feeling ill. This message will continually be communicated to staff, parents and students.

The District will: (when someone is identified with symptoms):

- Send home the individual immediately.
  - o If it's a staff member, that individual will be sent home immediately.
  - If it is a student, they will be removed from the classroom until arrangements can be made for them to be picked up by a parent or quardian.
- Advise the person to contact a healthcare provider if they exhibit symptoms or answered YES to any screening questions.
- Request notification if the healthcare provider determines whether the symptoms are a result of COVID-19 infection or if there are other health issues.
- Contact the local health agency.
  - They will assist in deciding when it is acceptable for the person to return to work or school.
- Follow the guidance of the Jefferson County Health Department regarding contact tracing, classroom or school closure, notification of community, sanitizing protocols, etc.

#### When a Case is Identified

If an individual within a school building is tested positive for COVID-19, the district will communicate with the Jefferson County Health Department (JCHD) and follow the department's protocols:

- Identify who the individual was in contact with, within a 6 foot space, for at least 15 minutes. If specific contacts cannot be identified, quarantine everyone who was in the same room, bus or other areas. Schools will need to keep room/bus logs or photos in order to assist with contact tracing. By having a seating chart, bus seating charts or photos, the number of students required to be quarantined can be minimized.
- There will be an identified space to isolate a sick student or staff member until the individual can leave the building.
- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the staff or students, a school may close for cleaning and disinfection of that building or exposed area if unable to clean during the nighttime closing.
- The following information is provided by the Jefferson County Health Department:
  - Positive COVID-19 results are reported to JCHD by the state of Missouri. NOTE: The positive case may know and inform the school prior to JCHD receipt of the case in our system for interview.
  - JCHD confirms positive case through receipt of positive lab report through state system.JCHD thoroughly interviews positive case for symptoms, all exposed contacts and provides education.
  - Any individual that has had prolonged contact with the positive case (6 feet, 15 minutes) will need to be identified and quarantined at home for 14 days after their last exposure to the positive case.
  - If it is found that a positive case is connected to a school and an exposure has taken place, JCHD's SchoolTask Force (STF) will reach out to the district, as well as will inform the JCHD Director in order to begin communications with the Superintendent.
  - The district contact person will provide the STF with a line list of all potential exposures to the positive case: (within 6 feet for 15 minutes or more, starting two days prior to symptom onset or two days prior to specimen collection for asymptomatic individuals).
  - JCHD is responsible for communication for communicating with the positive case and all exposed individuals and families regarding isolation and quarantine.

- All medical communications will occur between the JCHD STF, STF nurse, and the school district point of contact. All other communications will be facilitated through the Superintendent and JCHD Director and pushed out through their respective official channels.
- JCHD STF, district point of contact, JCHD Director and district Superintendent will communicate regularly throughout the investigation until the case is closed.

#### **COVID-19 Isolation and Quarantine FAQ**

If an individual has symptoms, but does not get tested and has no known COVID exposures when can they return to work or school?

- We recommend 72 hours fever free
- If an individual is still displaying symptoms we recommend staying home until symptom free.

If an individual has tested positive for COVID-19 and is displaying symptoms, when can they return to work?

- A release from isolation letter will be provided from the health department
- Minimum 10-day isolation from symptom onset, guidance is provided on a case by case basis to the positive individual. Length of time may vary pending symptoms.
- 3 days fever free with significant improvement of other symptoms.

If an individual tests positive, but have no known symptoms when can they return to work or school?

- A release from isolation letter will be provided from the health department
- 10 days after collection date
- Remained asymptomatic

If an individual has tested negative but is a confirmed exposure to a positive case when can they return to work or school?

- 14 days after last know exposure (contact with the positive individual)
- Will receive a release letter from JCHD

If an individual is a known exposure but they are symptomatic when can they return to work?

- 14 days after known exposure (guidance will be provided to exposures through JCHD or other Health Departments if exposure resides out of county or state)
- Will receive release letter from JCHD

### **Academics and Instruction**

The Northwest R-I School District will address the learning loss that occurred during the extended closure of spring 2020 through acceleration of learning. Teachers will face the challenge of balancing grade-level material and attending to prerequisite knowledge needed to approach the new learning. Through the work of identifying priority standards and success criteria of each of the identified standards, teachers will identify formative assessments. The data gathered on the formative assessments will allow teachers to develop a deep understanding on the prerequisite learning needed to master grade-level content. Teachers will then be able to utilize this data to provide scaffolds and supports to allow students to access new grade-level content. This model allows differentiation before barriers are identified. Alongside the identification of the priority standards Professional Learning Communities are able to address the following questions:

- 1. What do we expect students to learn?
- 2. How do we know they are learning it?
- 3. How do we respond when they do not learn?
- 4. How do we respond when they have already learned?

Answering these four questions allows teachers to ensure students are being met at their current level of understanding while making progress toward mastery.

#### When a student is out ill or has to quarantine

If a COVID-19 absence occurs students will have access to academic content and be in communication with their teacher(s). Staff will work with the student to assign content and/or assignments based on the student's health and well-being.

#### **Classroom Protocols**

Students will have access to all classes which includes PE, Art, Music, Library Media, Special Education, Title I services, intervention groups and other electives as deemed grade level appropriate. However, adjustments will be made to minimize large group gatherings to the extent possible.

- Students will sanitize hands when entering and leaving the classroom.
- Students will use their own equipment and supplies to avoid sharing. When this
  is not possible, appropriate sanitizing protocols will occur.

#### **School Closure or Inability to Reopen**

In the event of the inability to reopen buildings or another closure to a classroom, building, or the district, we will implement the Northwest R-I Alternative Method of Instruction (AMI) Plan.

The ability to pivot immediately into AMI allows students and teachers to continue teaching and learning. AMI allows schools the flexibility to continue learning and addressing the learning needs of students without hesitation.

• Parent Guidance for School Closure - Long Term

#### Students/Families who choose virtual education option

We recognize that many parents are ready and comfortable with resuming class in-person on August 26, 2020. However, there are other parents and students who may not be able to commit to attending school in person. Northwest R-I will offer students the choice to attend class in-person or opt for online classes through OnLionEdu. If families choose to participate in OnLionEdu, the student will remain a Northwest R-I student. If a family chooses OnLionEdu, students will access courses taught through an online platform. The online platform is aligned to Missouri Learning Standards and taught by a Missouri Certified Teacher. The guidelines of virtual learning are similar to that of the traditional school day. Students will receive synchronous and asynchronous virtual instruction and opportunities for independent practice using online software. The virtual option has a balance of paper-pencil tasks and computer-based assignments. Students will be engaged in learning for 6 hours daily. Students must commit to the virtual learning option for the entire 9-week grading period for grades K-5 and 18-week grading period for grades 6-12.

If it is determined that OnLionEdu is best for your family the district will:

- Identify students who have registered for OnLionEdu by July 31, 2020.
- Schedule a meeting with the parents and students to enroll in OnLionEdu.
- Support the students enrollment in the program:
  - K-5 on a quarterly basis.
  - 6-12 on a semester by semester basis.
- Have staff in place to monitor students progress and maintain contact with the family weekly.
- Utilize grading practices following the same format prior to the spring 2020 closure:
  - K-5 Standards Based Grading.

 6-12 A, B, C, D, and F for accountability for assignments and assessments.

#### **Academic Support and Resources**

Ensuring staff, families, and students have what they need to be successful are Northwest R-I School District's top priorities. We want to ensure families have access to both academic and health and wellness resources at all times.

#### **Technology**

#### The District will:

- continue to provide students and staff with Chromebook devices.
- clean and disinfect Chromebooks on a regular basis.
- limit the number of shared computers.
- continue to provide technical support for student and staff devices.
- continue to examine possible solutions for expanding internet access.
- students will use hand sanitizer when entering and leaving a computer lab.

#### **Special Education**

Specialized instruction will be provided as stated in each Individualized Education Plan according to State and Federal regulations. If you have any questions, please contact the Student Services department at 636-692-0470.

In the event of another school closure, the Northwest R-1 School District assures that the instructional plan for AMI days for students with disabilities is documented in each individual student's individualized education program (IEP) according to the <u>guidance</u> <u>developed by the Missouri DESE Office of Special Education</u>.

#### **Social and Emotional Well-being**

Northwest is dedicated to making sure our students' and staff's social-emotional needs are being met at all times and especially during the times of the COVID-19. We recognize that COVID-19 may cause additional stress and anxiety on our students and staff. We will be proactive in our approach and have been working on a plan to address these fears or concerns.

This pandemic has caused stress on staff and students. From prolonged absences to fear of the unknown to deaths related to COVID-19, there have been a variety of stressors on our school community. We are reviewing the following objectives when creating re-entry plans:

 Using an approach of universal strategies for mental health support for all students and staff.

- Provide training to teachers and other staff on how to talk to and support students during a pandemic and psychological first aid.
- Contacting students who do not return to school with a wellness check-in, as they may be experiencing school avoidance due to anxiety related to the pandemic.
- Provide additional support to students who are in crisis.
- Consider implementation of academic accommodations for students having difficulty.
- Concentrating on learning new information due to stress associated with the pandemic.
- Additional Behavioral Health Resources:
  - Comtrea Services 636-321-0150, website: <a href="https://www.comtrea.org/">https://www.comtrea.org/</a>
  - BHR Behavioral Health Response 24 hr/7 days 314-469-6644, 800-811-4760, TTY: 314-469-3638, website: <a href="http://bhrstl.org/">http://bhrstl.org/</a>
  - National Suicide Prevention Lifeline 1-800-273-8255
  - Crisis Text Line Text "start" to 741-741
  - CHADS Coalition 314-952-2046 or email for information: <u>info@schadscoalition.org</u> website: <a href="https://www.chadscoalition.org/">https://www.chadscoalition.org/</a>
  - Northwest Wellness (Anthropedia Program/Life Coaching) - <u>Northwestwellbeing@gmail.com</u> to inquire about services and coaching or <a href="https://bit.ly/3dF20YE">https://bit.ly/3dF20YE</a> to register for webinars.

## **Parent/Guardian Support**

The Northwest School District recognizes that we cannot do this alone and need to work together in true Lion Nation fashion to ensure the safety and well-being of our students. Here are a few ways parents/guardians can help:

- Understand that this plan is fluid and may be adjusted to meet the requirements of health officials, city, or state. We ask for your patience and
- understanding with our teaching staff and us as a district as we work through the first semester.
- Screen your children at home daily before sending them to school, and please keep them at home if they show any signs/symptoms of COVID-19.
- Keep students from large gatherings outside of school, especially if proper protocols are not being followed, such as face coverings and social distancing.

- Respond to the enrollment registration before July 31 regarding what option works best for you and your family.
- Continue to remember the fluidity of this pandemic and understand that we may have to shut down a grade level, specific classes, sports/activities, school, or district if the COVID-19 cases increase or there is an outbreak.

We greatly appreciate the patience and understanding of our students, staff and community during this time of transition.

## **Acknowledgements**

Thank you to our dedicated staff members who volunteered on task forces throughout the summer to contribute and share their thoughts and ideas on providing educational and support services to our students and community.

#### **Technology**

Cindy Horn	Kim Sult	Becky Womack	Dave Thouvenot
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